

Based on Article 3 of the Memorandum of Understanding on the Establishment of the Association of Schools of Architecture in the Balkans (ASAB), the ASAB Council in its session held on _____ 2007 adopted

STATUTE OF THE ASSOCIATION OF SCHOOLS OF ARCHITECTURE IN THE BALKANS

I GENERAL PROVISIONS

Article 1

This Statute specifies the legal status, administrative seat, symbols and markings of the Association of Schools of Architecture in the Balkans, the language of its official communication, its structure and bodies, funding, as well as its membership joining and resignation procedures.

Article 2

1. The Association is a public, nonprofit, regionally-based association of architecture schools based in the Balkans.
2. The founding members of ASAB are the Faculty of Architecture in Belgrade, the Faculty of Architecture in Podgorica and the Faculty of Architecture and Civil Engineering in Banja Luka.

II MISSION OF THE ASSOCIATION

Article 3

The mission of ASAB is to promote the Bologna process through scientific and technical cooperation between schools of architecture in the Balkans.

The scientific cooperation between ASAB members will include:

- participation in research
- faculty exchange
- exchange of research and study books and materials and their digital reproduction/multiplication
- joint appointment of doctoral mentors and co-mentors
- joint appointment of commissions for the defense of doctoral dissertations
- joint appointment of expert commissions
- establishment of an international journal
- other scientific cooperation in accordance with the Memorandum of Understanding on the Establishment of ASAB

The technical cooperation between ASAB members will include:

- joint participation in national and international projects and competitions
- development of 1st cycle (undergraduate) study programme
- joint teaching of adopted study programmes
- joint organisation of doctoral studies
- joint review commissions for a range of related professional activities

- joint coordinated approach to other expert/professional groups and universities
- other technical cooperation in accordance with the Memorandum of Understanding on the Establishment of ASAB

Article 4

The Association is fully autonomous to perform its activities and it is based on the principles of academic liberty and academic autonomy, public transparency, independent appointment of its bodies and duration of their mandates, freedom of research and production used for scientific and teaching purposes, cooperation and networking with other similar associations, free use and management of funds on all bases, independent organisation of its internal structure and signing of agreements.

Article 5

The Association operates on the principle of equality which prohibits any direct or indirect discrimination on the grounds of gender, race, sexual orientation, language, religion, political or other convictions, national, ethnic or social background or any other similar basis, position or circumstances.

Article 6

- The full name of the Association is: **The Association of Schools of Architecture in the Balkans.**
- The founders of the Association are the Faculty of Architecture in Belgrade, the Faculty of Architecture in Podgorica and the Faculty of Architecture and Civil Engineering in Banja Luka.
- The Association was established on 20 September 2007.
- The administrative seat of the Association is in Belgrade at _____
- _____.
- The web site of the Association will be at the Faculty of Architecture in Belgrade.
- The bank account of the Association will be opened at the seat of the Association.

Article 7

- The Association has a logo, a stamp and a postmark.
- The look, contents and use of the logo and markings of the Association will be specified by the ASAB Council in a special decision.
- ASAB member institutions can have their own symbols and markings, which can be displayed and used along with the symbols of the Association.

Article 8

- The stamp of the Association is round in shape, 50 mm in diameter and contains the logo of the Association and the following text: The Association of Schools of Architecture in the Balkans.
- The Association has a postmark used for incoming and outgoing post, rectangular in shape, which contains the text identical to that of the stamp and space for the reference number and date.

Article 9

The official day of the Association is 20 September.

Article 10

The official languages of the Association are Serbian and English. The official languages of ASAB member institutions may also be used.

III ACTIVITIES OF THE ASSOCIATION

Article 11

The Association engages in research, expert work and consultation, as well as any other activities by means of which it markets (commercialises) the results of its research.

Article 12

The work of the Association is public.

- The Association will periodically notify the public about its work in such manners as deemed appropriate.
- There must not be a conflict between adhering to the principle of transparency and the interests of the Association.

IV PROCEDURES AND TERMS OF JOINING THE ASSOCIATION

Article 13

1. The Association may be joined by all institutions of higher education which offer architecture, urbanism and/or other related degree programmes.
2. The candidate institution is required to submit a written admission request to the ASAB Council.
3. The ASAB Council makes the decision to allow the admission of new member institutions by majority vote of its members in its regular sessions.
4. After admitting a new member institution, the ASAB Council appoints a new member in its session by majority vote.

V STRUCTURE OF THE ASSOCIATION

Article 14

The structure of the Association is such that it integrates several institutions of higher education in architecture, urbanism and other related study fields.

Article 15

The Association may use the funds kept on its account in accordance with its financial plan. The chair of the Association manages the funds in accordance with the Association's financial plan as approved by the ASAB Council.

Article 16

The Association is funded from the donations of ASAB member institutions and other legal entities, as well as the profits made from research projects and all other funds obtained through its work in accordance with the approved plan.

Article 17

The ASAB Council is at the head of the Association. The Association is managed and presented by the ASAB Council Chair. The deans of ASAB member institutions constitute the Council.

The Association Chair's term of office is one year.

The ASAB Council Chair is authorised to represent and act on behalf of the Association.

VI RIGHTS AND OBLIGATIONS OF ASAB COUNCIL CHAIR

Article 18

1. The ASAB Council Chair represents and acts on behalf of the Association.
2. It is the responsibility of the ASAB Council Chair to ensure the Association operates efficiently and to manage it in accordance with the operations policy as defined by the ASAB Council.
3. The ASAB Council Chair is fully authorised to act in accordance with their responsibilities; more particularly, this involves their obligation to:
 - Submit proposals to the ASAB Council related to ASAB's mission, where they have to take into account the recommendations and opinions of all ASAB Council members
 - Implement the decisions of the Council
 - Organise and manage the Association
 - Prepare annual financial plans and reports, which are then considered and adopted by the ASAB Council
 - Give orders to implement the financial plan
 - Make decisions with regards to the expenditure of funds as limited by the decision of the ASAB Council
4. The Council Chair is authorised to conclude agreements independently as long as they fall in the sphere of activity of the Association
5. The Council Chair will receive compensation for their work as established by the ASAB Council.

Article 19

The ASAB Council Chair's term of office will end due to:

- expiration of term of office
- resignation
- a relatively long absence or the inability to perform the duties of the Chair for a relatively long period.

Article 20

The ASAB Secretary performs technical and operational tasks and duties for the Association and the ASAB Council.

The ASAB Secretary is also the ASAB Council Secretary.
The ASAB Secretary is elected by the ASAB Council from among persons possessing the required qualifications and experience and from one of the ASAB member institutions which does not hold the office of the ASAB Council Chair.
The term of office of the ASAB Secretary lasts one year.
The ASAB Secretary responds to the ASAB Council and the ASAB Council Chair.
The ASAB Secretary will receive compensation for their work.
This compensation will be established by the ASAB Council as proposed by the ASAB Council Chair.

Article 21

The Council makes decisions by majority vote of the total number of members.

Article 22

The Council will appoint expert commissions as needed.

Article 23

The Association may be expanded by a candidate member signing a written statement of admission to membership of the Association of Schools of Architecture in the Balkans.

Article 24

The Association will also admit as its associate members all schools of architecture irrespective of their regional disposition after they sign the written statement of admission.

Article 25

ASAB membership is voluntary.
ASAB membership resignation is also voluntary and will be conducted following the same procedures as those used on admission (by means of a written statement with an assignment of reasons).

Article 26

This Statute will take effect eight days after its posting on the ASAB web site. It will be posted on the web sites of the Faculty of Architecture in Belgrade, Faculty of Architecture in Podgorica and the Faculty of Architecture and Civil Engineering in Banja Luka.

Association of Schools
of Architecture in the Balkans
Council Chair

Professor Vladimir Mako, PhD